



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, December 6, 2017
100 Cambridge St, 10th Floor
Boston, MA 02114

Executive Committee Members Present: Don Boecker, Amy Boyd, Judith Judson, Emmett Lyne, Richard Malmstrom

Other Attendees: JoAnn Bodemer, Rachel Evans, Jonathan Goldberg, Frank Gundal, Craig Johnson, Jeff Schlegel (via phone), Arah Schuur

1. Call to Order

Schuur, as Chair, called the meeting to order at 2:38 PM.

2. Update on Workshops

Schuur began by noting that the January 30, 2018 workshop would be held at Mass Housing—1 Beacon Street, 4th floor, Boston, MA—and not at its usual location at 100 Cambridge Street. She added that they would make a full announcement at the December Council meeting. Schuur noted that the agenda for January 30 would include a discussion on demand management and finalizing recommendations from the fall workshops. She asked if members of the Executive Committee (ExCom) had any further suggestions. Boyd suggested a discussion on performance incentives would be helpful. She also suggested that she felt like they ran out of time for the low-income discussion at the last workshop and that they could probably use some time to continue that discussion.

Lyne indicated that he was not sure how much more information the PAs would have to share on demand management come the January workshop. Boyd noted that the workshops are intended for the Councilors to discuss their feelings on the topics. Lyne acknowledged that and added that he was thinking about it from a planning perspective.

3. December Council Meeting Agenda

Schuur reviewed the agenda for the December Council meeting. She noted that it would include a presentation from the PAs and LEAN on a moderate income demonstration, the PA's third quarter report, a discussion on the council's priorities for 2018, and an update from DOER on LED streetlight conversions. She added that they removed the discussion on workshop recommendations because it would be difficult to do wordsmithing at the full meeting. Instead, she suggested that that would be done either at a workshop or offline.

4. January Council Meeting Agenda

Schuur indicated that they do not have an agenda for the January Council meeting yet. She indicated that a few ideas might include a final review and vote on the council's priorities for 2018, a presentation from the consultant team (C-Team) on potential studies, and a review of the 2018 meeting schedule and planning milestones.

Commissioner Judson recommended that the February and April meetings be moved so that they do not overlap with school vacation weeks. Boyd suggested that they could vote on vacant ExCom membership at the January meeting. Lyne indicated that the PAs would get back to the ExCom with some ideas for meeting topics soon.

Schuur noted that the 2018 meeting agenda was not focused on sectors as they have in previous years because it is a planning year. She added that they could update the meetings and milestones document if the ExCom thinks there should be sector-specific meetings. Boyd indicated that she thought it was important to not lose implementation oversight for the sake of planning. She added that a quarterly rotation through the sectors would be a good way to accommodate sector-specific meetings within a planning year. Goldberg suggested that the PAs could do sector-specific implementation updates when they do their quarterly reports. Boyd indicated that she liked the idea.

Boyd suggested that the C-Team discussion on their assessment of potential and Council discussion on savings levels be added to the 2018 meetings and milestones document. Schuur indicated that they could include it in the March agenda.

5. Council Priorities for 2018

Schuur passed out a draft copy of the proposed Council priorities for 2018. The draft included the following four priorities: (1) continue to aggressively pursue 2016-2018 Plan goals – along with new initiatives and strategies – through the last year of the Plan; (2) integrate the Council's recommendations for the 2019-2021 Plan into the Plan to the Council's satisfaction; (3) deliver requests for mid-term modifications (MTMs) to the 2016-2018 Plan to the Council with adequate time for review; and (4) the PAs provide the Council with a roadmap describing their strategy and timeline for exiting the residential lighting market by April 30, 2018.

General Comments on the Draft Priorities

Lyne indicated that the PAs felt that these priorities were focused, understandable, and good priorities to have.

Schuur asked when the PAs thought that they could give an update on these priorities once they are approved. Goldberg suggested an update could be given as part of the quarterly report in May. Boyd indicated that she felt that that would be too late and that the May meeting would be focused on reviewing the first draft of the 2019-2021 Plan. She asked if it would be possible to get an update at the April meeting. Lyne indicated that the PAs could accommodate that.

Boyd referenced the Council's 2017 priorities and noted that a standalone priority about demand side management for the 2019-2021 Plan was not included in the draft priorities for 2018. Lyne asked if the idea would be to add that in to 2018 as a continuation of the 2017 priority. Boyd indicated that that was her idea. Schuur noted that they would look into it.

Comments on Priority 2 – Integrate the Council's recommendations for the 2019-2021 Plan into the Plan to the Council's satisfaction

Lyne indicated that the recommendations have not been finalized yet and that it is possible that the PAs will not agree with all of them. Therefore, Lyne recommended some additional language that would hold the PAs to explaining any disagreement that they might have with some of the recommendations. He also noted that the PAs could not commit to the final plan being delivered by the beginning of September because it is too far out. Commissioner Judson suggested language that would hold the PAs to picking a date by July rather than committing to the beginning of September.

Comments on Priority 4 – The PAs provide the Council with a roadmap describing their strategy and timeline for the residential lighting market by April 30, 2018

Lyne noted that the PAs felt that the use of the word “exiting” was too strong in that it implied that they would be completely exiting the market. He added that the PAs understand the market is changing but that they did not want to bind themselves to a complete exit of the market. He suggested some revised language to address this concern.

Malmstrom, Boecke, and Boyd all indicated that they were comfortable with removing “exiting” from the priority. Boyd added that she read the priority as asking for a roadmap of what happens during the Plan years *and beyond*. Lyne indicated that the PAs viewed this priority only in the context of the 2019-2021 Plan. He added that anything beyond 2021 is much more speculative. Malmstrom agreed, and noted that these are priorities for 2018 and that the priority could be updated or modified in later years as the picture becomes clearer. Schuur indicated that the point of the priority is for the Council to get a clear idea of what the PAs are thinking about the lighting market. If there is not a planned exit, she indicated that it would be good to know what areas remain viable and for how long.

Malmstrom suggested that “residential” be removed from the priority. Lyne noted that the PAs have no plans for exiting the commercial and industrial (C&I) market. Schuur suggested that the priority could be reworded to indicate that the PAs would address the transformation in the lighting market. Members of the ExCom agreed that that would make sense.

6. Adjournment

Commissioner Judson, as Chair, adjourned the Executive Committee at 3:35 PM.