



## **EXECUTIVE COMMITTEE MEETING MINUTES**

**Wednesday, October 4, 2017**  
100 Cambridge St, 10<sup>th</sup> Floor  
Boston, MA 02114

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**Attendees:** Eric Belliveau (via phone), JoAnn Bodemer, Amy Boyd, Rachel Evans, Jonathan Goldberg, Frank Gundal, Lyn Huckabee, Craig Johnson, Judith Judson, Derek Kimball, Emmett Lyne, Richard Malmstrom, Jeremy Newberger (via phone), Matt Rusteika, Arah Schuur, Elizabeth Stanton

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### **1. Call to Order**

Commissioner Judson, as Chair, called the meeting to order at 2:34 PM.

### **2. General Business**

Commissioner Judson announced that Massachusetts was ranked number one overall in the latest ACEEE scorecard. She congratulated the group for their efforts.

### **3. Workshop Feedback**

The Commissioner asked if members of the Executive Committee (ExCom) had feedback on either of the first two workshops.

Boyd indicated that she felt the workshops were going well and noted the different structure between the first residential and commercial and industrial (C&I) workshops. She noted that at the first residential workshop, breakout groups separated the Councilors and the PAs whereas the first C&I workshop did not. She suggested that all workshops in the future have breakout groups that contain both Councilors and representatives from the PAs. Malmstrom agreed and noted that he learned a lot from the PA's participation in the breakout groups. He added that he got the sense that PA representatives were pleased with the ability to participate freely in the workshops.

Lyne indicated that the pre-workshop planning, briefing materials, and debriefing conversations have been helpful.

Schuur indicated that the meeting notes from the workshops would be shared and that any feedback from the ExCom would be appreciated.

Malmstrom asked if there was a timetable for when recommendations coming out of the workshop would be available and completed. Rusteika indicated that the workshop facilitator is required to have a draft final report with recommendations and discussion by early February. He added that he felt that components of the final report would be mostly completed in November after the first set of workshops are completed. He indicated that information coming out of the later workshops would then be included for the February deadline.

#### **4. Upcoming Meeting Agendas**

##### ***October EEAC Agenda***

Commissioner Judson reminded the ExCom that the October meeting had been cancelled.

##### ***November EEAC Agenda***

Rusteika indicated that the November meeting would be focused on demand response and would likely include updates on demonstration projects, a discussion on elements of demand response in the PA potential studies, and a discussion of cost-effectiveness.

Commissioner Judson noted that Unitil would be bringing a mid-term modification (MTM) request to the Council in November. She noted that the details of the MTM could be discussed in more detail at the November ExCom meeting. Schuur added that the C-Team was currently in the process of reviewing Unitil's MTM request.

The Commissioner invited Derek Kimball of Unitil to give a preview of the MTM. Kimball began by noting that Unitil has done a great job of collaborating with the larger PAs and that their MTM request is a testament to that. He noted that Unitil has experienced higher demand than they originally expected and that as of August they had reached 95% of their savings goal with 92% of their budget spent. He added that they have not yet tripped the MTM trigger, but that they wanted to get ahead of it in anticipation of running out of money. He indicated that the MTM request would be for an additional \$590,000. He also noted that they would not be requesting any changes to their performance incentive structure.

Belliveau asked why the MTM resolution structure was only based on a budget increase and did not include revised savings goals. Boyd agreed, and noted that given the size of the budget increase it would be important to have a corresponding increase in savings goals as part of the resolution.

Commissioner Judson asked if Unitil could provide any more detail on their increased demand for services. Kimball indicated that 106% of planned savings to date has been achieved by 53% of planned spending. He added that heating and cooling measures have been much more successful than they had originally expected with 29% of planned spending achieving over 90% of planned savings.

Lyne indicated that it was possible that there may be an additional MTM request upcoming from National Grid. Newberger indicated that National Grid is considering a proposal for a MTM to transfer funds from C&I New Construction to C&I Retrofit. He asked the ExCom what National Grid would have to do if they wanted to bring that MTM to the November meeting. Schuur indicated that details of the MTM would need to be delivered to the ExCom by no later than October 27, 2017.

## **5. Adjournment**

Commissioner Judson, as Chair, adjourned the Executive Committee at 3:10 PM.