



## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, January 3, 2018  
100 Cambridge St, 10<sup>th</sup> Floor  
Boston, MA 02114

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**Executive Committee Members Present:** Don Boecke, Amy Boyd, Judith Judson, Emmett Lyne

**Other Attendees:** Eric Belliveau, JoAnn Bodemer, Rachel Evans, Ian Finlayson, Jonathan Goldberg, Frank Gundal, Lyn Huckabee, Craig Johnson, Jeremy Newberger, Jonathan Raab, Matt Rusteika, Arah Schuur

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### 1. Call to Order

Schuur, as Chair, called the meeting to order at 2:43 PM.

### 2. Upcoming Meetings and Agendas

#### *January Council Meeting Agenda*

Rusteika reviewed the agenda for the January Council meeting. He noted that it would include a discussion and vote on the Council's 2018 priorities, presentations from the consultant team (C-Team), LEAN, and the PAs on low-income topics, and a presentation from the C-Team on potential studies. Rusteika also noted that the draft agenda has an open slot and that he would welcome suggestions for using that time.

Belliveau noted that the C-Team presentation on potential studies would be a high-level introduction on how they are conducted.

Lyne asked if the PAs would be expected to present on preliminary year-end results. Schuur suggested that that would be a good use of the extra time on the draft agenda.

Newberger asked for confirmation that the LEAN presentation would be focused on the 0-60% area median income and not the 60-80%. Rusteika confirmed that that was correct.

On the Council priorities document, Lyne indicated that he did not anticipate further comments from the PAs. Boecke and Boyd indicated that they would express support on the priorities to the full Council on behalf of the Executive Committee (ExCom).

### ***February Council Meeting Agenda***

Rusteika noted that the February meeting agenda was not yet finished but that it would at least include a discussion and vote on the open ExCom seat as well as a discussion and vote on the recommendations coming out of the planning workshops.

### ***Public Listening Sessions***

Rusteika noted that he has been organizing listening session that would designed for the general public to weigh in on the programs ahead of the development of the 2019-2021 Plan. He indicated that he has scheduled three so far, including one in Boston on February 28, 2018, one in Fall River on March 8, 2018, and one in Salem on March 14, 2018. He added that they would all be held from 6-8 PM and that he was working on organizing additional sessions in the Worcester and Springfield areas.

Bodemer suggested that an additional session be organized for the Cape Cod area and recommended the Mashpee Library as a possible location.

Belliveau asked what would be expected of the C-Team for the public listening sessions. Rusteika indicated that he was still working on the details but that he expects there would be some collaboration between the C-Team, DOER, and the PAs.

Newberger asked if there would be any official recording of the listening sessions. Rusteika indicated that there would be.

### ***2018 Meetings Calendar***

Schuur noted that they have added the sector focus to the full Council meetings as requested by Councilor Boyd. Boyd expressed gratitude and noted that she felt it was most useful to talk about key areas of concern that can be addressed during implementation of the current plan and could be addressed in the upcoming plan. Newberger asked if Boyd could share an example. Boyd referenced moderate income services and noted that while this is an issue that is addressed in the current plan, it will require new ideas to be effectively addressed in the next plan. Schuur recommended that a list of those potential topics be developed for the next ExCom meeting.

## **3. Workshop Recommendations**

Schuur began by noting that there are about 65 recommendations that have come out of the workshops so far. She indicated that the expectation is that the recommendations will be streamlined before they are brought to the full Council.

Raab described two methods that could be used to streamline the recommendations. The first method would be to identify recommendations that could be combined across sectors, such as fuel switching and demand management. He noted that that type of streamlining would not be as easy as it sounds since residential recommendations are integrated while the C&I

recommendations are freestanding. The second method would be to identify higher level principles that permeate topics such as data management, and then put those principles into a cross-cutting section. He indicated that this would be difficult because the principles are not clearly identifiable. Ultimately, Raab expressed that he was skeptical that the recommendations could be streamlined and that he would be concerned about the implications of dropping language at the workshop.

Boyd indicated that she sees the full set of recommendations as an appendix to a resolution where the Council's top priorities, based on broad themes, are laid out. Belliveau agreed, and added that this set of recommendations is meant to inform the first draft of the 2019-2021 plan and that the Council will have the opportunity to submit further recommendations before the final plan is drafted.

Lyne noted that the core goal of the workshops was for the Council to provide high-level themes for the PAs to work from for the first draft of the plan. With that said, Lyne also asked what the expectation would be for the PAs once the recommendations are streamlined. He wanted to know if they would still be expected to respond to the full list of recommendations or just the streamlined version.

Boyd asked if it would be possible for the C-Team to assess the magnitude of impact that each recommendation would have on the plan. Schuur responded by saying that DOER, the C-Team, and some of the ExCom members will pull out high-level strategic recommendations ahead of the next workshop, adding that this would help identify which of the recommendations on the larger list are really important.

Members of the ExCom deliberated the best way to streamline the full set of recommendations. Ultimately, the group reached a consensus that DOER, the C-Team, and some of the ExCom members would work on streamlining the recommendations and getting a sense of what their impacts would be ahead of the final workshop. Lyne indicated that the PAs would like to be involved when possible.

#### **4. Adjournment**

Commissioner Judson, as Chair, adjourned the Executive Committee at 3:57 PM.