

**Massachusetts Energy Efficiency Advisory Council – Executive Committee
Meeting Minutes
November 8, 2012**

Attendees: Shaela Collins, Emmet Lyne, Matt Nelson, Carol White, Matt Saunders, Jeremy McDiarmid, Jeff Schlegel, Christina Halfpenny, Susan Kaplan, Steven Venezia, Alissa Whiteman

Minutes:

- The attendees reviewed the draft resolution on the 2013-2015 Plan line by line and agreed on a number of edits. Attendees agreed that Jeremy would revise the resolution in accordance with the agreed-upon edits, and that Matt S. and Emmet would work together to draft language regarding performance incentives in the 8th bullet of the draft resolution.
- While the executive committee did not vote on the draft resolution prior to seeing all of the edits they had agreed to, the committee was comfortable having the resolution described as the result of the executive committee's work when the EEAC discusses it on 11/13/12.
- The consultants will provide draft performance metrics on 11/9.
- The resolution will be sent to the EEAC on 11/9/12.
- There was a discussion of the Statewide Plan vs. the Individual PA Plans. It was clarified that the bill impacts in the Individual Plans are unique to that PA, and that the DPU closely reviews both the Statewide Plan and the Individual Plans.
- Attendees discussed the selection of the new "contractor" member of the EEAC. The consultants are working on a selection process for that new position. The intent is to extend the invitation to participate in selection to as many people as possible. To aid in that effort, Shaela Collins will be sending DOER the PAs' contractor lists.
- Ann Berwick of the Department of Public Utilities (DPU) sent letters to the MA Association of Realtors and to various nonprofits informing them of the opportunity to have a counselor represent their industry.
- It is not expected that any new counselor will be seated prior to 2013.
- There was a discussion of the agenda for the EEAC meeting on 11/13/12. Agenda items include: 1) presentation by the utilities of the 2013-2015 Energy Efficiency Plans (the Plans) which were submitted to the DPU on 11/2/12, focusing on "what's new" since the last draft; 2) presentation by consultants regarding the plans; 3) EEAC resolution regarding the plan; 4) performance metrics; 5) 2012 year end forecast update and quarterly report update from the utilities.
- There was a discussion of upcoming EEAC meetings. The EEAC December meeting is expected to be cancelled. Going forward, the EEAC meeting is expected to be the 2nd Tuesday of each month, with the time changed to 1 pm-4 pm (rather than 2 pm-5 pm.) This will be addressed at the November 13 Council meeting.
- The next executive committee meeting is 12/6 at 3 pm.