



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, September 4, 2019
100 Cambridge St, 10th Floor
Boston, MA 02114

Executive Committee Members Present: Don Boecke, Amy Boyd, Elliott Jacobson, Emmett Lyne, Rick Malmstrom (via phone), Maggie McCarey (for Judith Judson)

Other Attendees: Marie Abdou, Eric Belliveau, Maggie Downey, Audrey Eidelman, Rachel Evans, Ian Finlayson, Jonathan Goldberg, Frank Gundal, Craig Johnson, Paul Johnson (via phone), Margie Lynch (via phone), Katelyn Mazuera (via phone), Jerrold Oppenheim, Emily Powers, Stephan Wollenburg (via phone)

1. Call to Order

McCarey, as Chair, called the meeting to order at 2:35 PM.

2. Executive Committee Updates and Business

EEAC Technical Consultant Team Work Plan Review

Belliveau reviewed the consultant team's (C-Team) workplan through the end of the year. Belliveau highlighted some of the C-Team's major tasks which included developing a document that defines how the C-Team views its roles and responsibilities for supporting the Council, producing a memo that reviews and analyzes the 2019-2021 Plan planning process, and delivery of white papers on the state of residential programs and the commercial and industrial (C&I) lighting industry.

Boyd asked if the white papers would include effects of the changes in lighting standards and how that affects Massachusetts. Belliveau noted that the changes in standards would not impact the C&I sector as much as it would for residential, but that they could speak to that in the white papers.

Lyne referenced a bullet in the workplan that indicated that C-Team expected to review, comment on, and contribute to the electronic Technical Reference Manual. He indicated that he

had heard from the PAs that they had held discussions and resolved disagreements. Belliveau indicated that he felt that some of those items were still active.

Johnson noted that previous versions of the workplan included staff members and how many hours they were allocated in the budget and that he did not see that in this version.

EEAC Technical Consultant Procurement Update

Powers noted that the Request for Response for the EEAC Technical Consultant would be released soon. McCarey noted that DOER would send an email to members of the Executive Committee (ExCom) with an updated schedule and a poll to schedule a meeting to review responses.

3. Upcoming Meeting Agendas

September Council Meeting

McCarey noted that the entire meeting would be dedicated to the residential sector. She indicated that the only other item would be for the Council to vote on the C-Team's workplan for the remainder of the year. McCarey added that Council members would be expected to have reviewed the workplan in advance of the meeting so that they could ask any questions of the C-Team prior to voting.

McCarey noted that due to the amount of content that needed to be covered, the meeting would be extended by an hour. She also noted that the meeting would be moved to a different location and that that would be posted to the Council website.

Wollenburg walked the ExCom through the PA's proposed outline. He indicated that would include information on process, context, and goals, overviews of residential coordinated delivery model, tools to support HVAC decisions, the retail and hard to reach efforts, and how all those pieces fit together within the residential sector.

Jacobson noted that the PA's proposed outline looked comprehensive and he expressed some concern that the meeting could go off the rails if it is not organized properly. Downey suggested it might be useful to ask Councilors to write down their questions and facilitate the meeting more like a workshop. Belliveau suggested that it would be important that the PAs be receptive to answering questions offline. McCarey noted that Councilors could be asked to prepare questions in advance. Gundal suggested that DOER establish ground rules for holding questions to the end. McCarey suggested that they could designate break times for stopping for questions.

Boecke noted that he agreed with the decision to extend the meeting an extra hour given the comprehensiveness of the planned presentation materials. He also thanked the PAs for preparing an in-depth outline for the ExCom. Malmstrom agreed.

Boyd noted that the PAs were not planning on discussing high performance homes and suggested that that area would be of interest to her if time allowed. Wollenburg noted that the PAs have given some presentations on that topic in recent meetings and that it could probably stand alone as its own meeting topic at a future meeting.

Lyne thanked DOER, the C-Team and the PAs for their pre-meeting engagement that allowed for the outline to be as comprehensive as it was.

October Council Meeting

McCarey noted that the October meeting would be similar to the September meeting but that it would be focused on the C&I sector.

McCarey noted that the October meeting was scheduled to include an update from the Cape Light Compact (CLC) on the Cape and Vineyard Electrification Offering (CVEO), but that it might be pushed back to November. Downey indicated that CLC did not anticipate being ready for October and requested that the update be moved to November. Downey added that they had issued a Request for Information and that they were waiting for feedback and information as part of that process.

McCarey asked what the timing was for the CLC to go back to the Department of Public Utilities (DPU). Downey indicated that they would likely target December or January. She added that the CVEO would likely trip the twenty percent budget mid-term modification (MTM). Downey also noted that the CLC board would like a dialogue on CVEO at the Council and for the Council to produce a resolution on whether they would approve it. Lastly, Downey noted that she did not think that CLC would go to the DPU without Council support.

McCarey asked if the new C&I database would be ready for demonstration at the October meeting in place of CLC's CVEO update. Lyne and Abdou indicated that they would check with their team and report back.

Future Council Meetings

Lyne indicated that the PAs would prefer to present on results from summer demand offerings in December. McCarey indicated that she was concerned about pushing those result all the way back to December. McCarey asked when the PAs anticipated going back to the DPU for approval to offer daily dispatch as a full offering. Goldberg indicated that they could not go back to the DPU before results from this past summer were finalized. He added that all of the PAs wish to offer daily dispatch as a full offering in 2020 and that they were hopeful to make a filing with the DPU early in 2020.

4. Adjournment

McCarey, as Chair, adjourned the Executive Committee at 3:40 PM.