

**MA ENERGY EFFICIENCY ADVISORY COUNCIL AGENDA
MASSACHUSETTS DEPARTMENT OF FISH & WILDLIFE HEADQUARTERS
ONE RABBIT HILL ROAD, WESTBOROUGH, MA
DECEMBER 9, 2014 - 12 NOON TO 4:00 PM**

11:45-12:00 Pick up lunch & Find seats

12:00 Welcome, Agenda review

Part I EEAC Assessment Report

12:15 Review of the EEAC Assessment – Tina (45)

- a. Short term vs. Long term recommendations for EEAC
- b. Next steps regarding assessment recommendations
 - iii. Present the final list at January meeting

Part II EEAC Governance

1:00 Governance / Assessment recommendations – Tina (30)

- a. Executive Committee membership and nominations (for vote in Jan)
 - i. Charter
- b. Ex officio position for PAs (define ex officio) (review for vote in Jan)
- c. Draft ground rules document for meetings (review for vote in Jan)

1:30 Development of the 2015 Priorities (review for vote in Jan) (15)

1:45 Break (15)

Part III 3 year planning process – Engagement Plan

2:00 Overview of the 2016-2018 planning process (Gantt chart) (30)

- a. Orientation needs and timing (webinar)
- b. Planning Structure (workshops, subcommittees, stakeholder engagement)
 - a. Database subcommittee (?)

2:30 Topics for 2016-2018 Planning – Sector level Brainstorm – Jonathan and Tina (70)

- a. Cross cutting topics – EEAC review
- b. Break outs: C&I, Residential, and Multifamily/Low Income
 - i. Objectives for subgroups - deliverables
 - ii. Review topic list from DOER (10mins)
 - iii. Add to list of topics (10mins)
 - iv. Councilors vote with sticky dots (6/councilor) on topics (15mins)
 - v. Report out on topic areas from each corner (15mins)

3:40 Next Steps (20)

- a. Proposed meeting schedule Jan-Mar 2015
- b. Facilitation needs
- c. Work plan for Consultant

4:00 Public comment

4:20 Adjourn