

## **December 2nd, 2015 EEAC Executive Committee DRAFT Notes**

Council Attendees: Judith Judson (DOER), Arah Schuur (DOER), Amy Boyd (Acadia), Betsy Glynn (Res Customers), Don Boeke (AG), Rick Malmstrom (C&I Customers), Eliot Jacobson (LEAN), Paul Johnson (Small Biz), Emmett Lyne (PAs), Frank Gundal (Eversource), Eric Belliveau (Consultant)

Non-Council Attendees: Alex Pollard (DOER), Lyn Huckabee (DOER), Jonathan Goldberg (Rich May), Jerry Oppenheim (LEAN)

### **Agenda:**

- **MEETING STRUCTURE**
- **COUNCIL PRIORITIES**
- **CONSULTANT WORK PLAN**
- **DECEMBER MEETING AGENDA**

### **MEETING CAME TO ORDER AT 10:36 AM**

#### **MEETING STRUCTURE**

Judson proposed moving the Council meetings to the 3<sup>rd</sup> Wednesday of every month and the EC meetings to the 2<sup>nd</sup> Wednesday of every month. The timing generally worked for all but there was a request to move EC meetings to beginning or end of the day so Schuur proposed 2-3:30 to accommodate drivers. The EC will try it and adjust as needed.

After establishing that the planning process is over and the implementation responsibilities are once again the Council's top priority, Judson solicited input on the meeting structure moving forward. Pollard proposed that 2016's meeting schedule closely resemble the 2014 format of meetings arranged around a topic with the addition of an informal lunchtime discussion on that theme in the 12p-1p hour (where 12pm is the notice time). He offered an example of C&I; the 12-1 hour might be an informal discussion among the PAs, Consultants and Councilors on C&I topics, the period between 1- 4 might begin with a presentation on the C&I Customer Profile study to set the stage, then followed by update presentations from the PAs and the Consultants and concluding with a discussion among Council, the PAs and Consultants. Belliveau suggested that the first 6 months would be easily scheduled around Resolution deadlines and that the 2<sup>nd</sup> 6 months could be scheduled once the Consultant procurement is done.

#### **COUNCIL PRIORITIES**

Schuur distributed a version of the Council priorities document refined from the last meeting. The draft incorporated feedback that the priorities should be more aspirational. The result is a set of 5 key priorities that will be presented at the December meeting for discussion which will inform the drafting of a resolution up for vote in January.

The EC discussed various changes in the order of the 5 priorities to emphasize certain points. They agreed to move Priority #3 to the 1<sup>st</sup> spot, moving existing priorities #1 and #2 down one spot.

Lyne expressed an interest on behalf of PAs to ensure that activity within the priorities is within the scope of the Council's power. Schuur offered to outline the Council's role in the original point #1 (strategic resource planning, etc) to assuage PA concerns about overreaching.

Johnson requested that the original #2 priority (assess 2013-2015, etc) to specify lost opportunity analysis

### **CONSULTANT WORK PLAN**

Belliveau reviewed the Consultant work for the remainder of 2015, acknowledging that most of the work for the year is done and the next 4 weeks have been planned. He anticipates that most of the work will be on DPU activity support.

For the start of 2016, he would like Council feedback on where his team should spend its time. So far, they know that they need to finish several white papers that are in development.

### **DECEMBER MEETING AGENDA**

Pollard expressed a hope to keep the December meeting short and reminded the EC that the group photo is scheduled for January. Agenda items for January include:

- Council priorities discussion
- Planning lessons learned – Pollard distributed a set of discussion questions proposed to facilitate this conversation to ensure that the discussion will fit in the time allotted.
- Belliveau and Lyne's topic suggestions for 2016 (to be distributed before the next meeting)

Malmstrom requested the post mortem document split into themes, differentiating between those things that the Council can control (e.g. the feedback process) and those that are fixed (e.g. the deadlines). Schuur asked the Consultants to do a very brief presentation before the discussion to lay the groundwork for the hour. Boyd asked to add a question about the goal of the workshops and how we glean the value from them, acknowledging that the resulting recommendations list was longer than was practical. A discussion ensued about the volume of recommendations that came out of the planning process.

Pollard asked members to submit feedback to him via email.

**ADJOURNED AT 11:48 AM**