



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 2, 2021
Virtual Meeting: Zoom

Executive Committee Members Present: Greg Abbe, JoAnn Bodemer, Amy Boyd, Emmett Lyne, Maggie McCarey, Dennis Villanueva

Other Attendees: Marie Abdou, Adrian Caesar, Gretchen Calcagni, Maggie Downey, Rachel Evans, Frank Gundal, Jodi Hanover, Elliott Jacobson, Paul Johnson, Jerrold Oppenheim, Emily Webb, Sarah McDaniel, Susan Olshuff

1. Call to Order

McCarey, as Chair, called the meeting to order at 10:05 AM.

2. Executive Committee Updates and Business

Virtual Meetings

Evans noted that the state of emergency due to COVID-19 would end on June 15th, but legislation was pending that would allow virtual meetings through September 1st. McCarey asked the Executive Committee whether virtual meetings should continue after September 1st, assuming the Council bylaws were modified to allow continued virtual participation.

Bodemer indicated the Office of the Attorney General would require remote through September 15th, then likely allow optional in-person work. Bodemer advocated for continued virtual access to Council meetings since it supports ease of participation. Abbe said the Department of Housing and Community Development (DHCD) is downsizing its physical office spaces and switching to a hybrid work model, and agreed that remote meeting options would be preferable. Lyne suspected the program administrators (PAs) would also support virtual meeting options.

McCarey suggested that hybrid meetings with both in-person and remote attendees can be difficult to manage and require good technical equipment.

June Public Comment Sessions

Webb indicated there were public comment sessions scheduled for 1:00PM on June 2nd, 9:00AM on June 9th, and 5:00PM on June 15th. Webb said there were not many signed up for public comment, but many attendees registered for the actual public comment sessions.

July EEAC Meeting Schedule

McCarey noted an additional July Council meeting would be necessary to allow for more Draft Plan discussion and vote on the July Resolution. McCarey suggested the first meeting should be held on July 14th and the second on July 28th. Bodemer and Boyd agreed with this approach.

McCarey added that the Equity Working Group would need time to form comments on the April Draft Plan in time for the July 14th meeting.

Lyne flagged that the PAs may have potential conflicts on the 14th and 28th, Abdou and Gundal were unsure of any immediate conflicts for the PAs. Downey said a standing meeting for Cape Light Compact on the 14th could be rescheduled. McCarey said the updated schedule would be sent to the Council within two days.

3. 2022-2024 Three-Year Plan Resolution Schedule

McCarey indicated an outline of the July Resolution was in development, but participation from Executive Members would be needed to have a reviewable document by the July 7th Executive Committee meeting. Bodemer and Boyd volunteered to review the draft Resolution.

Calcagni said the Consultant Team (C-Team) would work with the PAs to understand all driving assumptions in the Plan as part of the Key Drivers process. Calcagni listed a few key topics for each sector including electrification, weatherization, active demand management, C&I plan improvements, custom projects, and C&I load curtailment strategy. Calcagni added that the C-Team and Equity Working Group would collaborate on key drivers of equity.

4. Mass Save Program Update – Implementation Efforts During COVID-19

Lyne announced that there were no new cases to report for May, which is the first instance in over a year of no positive COVID-19 cases. Lyne also noted that on May 27th the PAs released updated health and safety protocols that were relaxed in accordance with CDC and health expert guidance.

5. June EEAC Meeting – Agenda Finalization

McCarey announced that the June Council meeting would cover unfinished April Draft Plan topics, the July Resolution outline, and Key Drivers process facilitated by the C-Team. Webb said the 2021 Q1 Report was posted with the May meeting materials, so a PA presentation might be included in the June meeting. McCarey asked if the Low-Income Energy Affordability Network (LEAN) could provide an update on ramping efforts for the Income Eligible sector. Jacobson replied that they could provide updates given specific guidance.

Bodemer wondered if the Key Drivers presentation would include Residential discussion topics not discussed during the May Council meeting. McCarey suggested discussing Key Drivers for specific topics followed by discussion on each to ensure full coverage. Johnson commented that there were important topics left out of the May Council meeting. Boyd agreed that the Council may have outstanding comments on sector-specific topics not discussed during May. McCarey said the agenda could be reorganized to group presentations and discussions by topic.

6. July EEAC Meeting – Draft Topics

McCarey noted the July Council meeting would include updates on the Key Drivers process, July Resolution, further discussion of the April Draft Plan, and additional areas of interest identified during the June meeting.

Lyne said past July Council meetings have included presentations on Key Drivers, but there may be good opportunity to present areas where stakeholder recommendations have been successfully addressed.

Boyd asked when performance incentives would be discussed, as they are a crucial part of the Plan. McCarey indicated this discussion would occur during the July 14th Council meeting.

Abbe recommended that the meetings are extended by 30 minutes due to the potential volume of discussion and presentations. McCarey concurred, and added that longer meetings with 10-minute breaks would work well. Boyd, Bodemer, and Johnson agreed. McCarey said the updated scheduling communications would also include the extended meeting times for the June and July Council meetings.

7. July Special EEAC Meeting – Draft Topics

McCarey indicated the July Special meeting would focus on finalizing and voting on the July Resolution.

8. Adjournment

McCarey, as Chair, adjourned the meeting at 10:51 AM.