



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, October 7, 2020
Virtual Meeting: Zoom

Executive Committee Members Present: Jo Ann Bodemer, Amy Boyd, Elliott Jacobson, Emmett Lyne, Maggie McCarey

Other Attendees: Liz Anderson, Eric Belliveau, Adrian Caesar, Maggie Downey, Audrey Eidelman, Rachel Evans, Amanda Gill, Jodi Hanover, Jerrold Oppenheim, Emily Powers

1. Call to Order

McCarey, as Chair, called the meeting to order at 10:05 AM.

2. Executive Committee Updates and Business

Three-Year Planning Workshops and Public Comment Listening Sessions

Powers noted that all registration information for Public Comment Listening Sessions and Three-Year Planning Workshops were distributed in an email and made available on the Council and Department of Energy Resources websites.

McCarey indicated that DOER would conduct outreach to get additional stakeholders involved in the Three-Year Planning Workshops. McCarey encouraged Executive Committee members to provide input on improving outreach efforts.

Bodemer asked if participants have to register for each Listening Session independently or if Powers would redistribute registration links. Powers said all registration information has been made publicly available, so participants can register independently and download meeting invites directly into their calendars. Evans clarified that the Listening Sessions are only for the purpose to listening to public comment. Hanover added that the registration process was very quick and easy.

Boyd asked if Councilors were recommended to attend each Listening Session. Powers said about seven Councilors were registered for the 10/7 evening Listening Session, but a reminder to register for other Sessions could be sent. Boyd was under the impressions that the listening

sessions were optional, but felt that Councilors should be encouraged to participate whenever they were able. McCarey said messaging can be released to encourage Councilor participation at the Listening Sessions.

Jacobson asked if they were encouraging geographic diversity in the Listening Sessions. McCarey suggested that people from all areas could provide public comment since the Listening Sessions are topic based in alignment with the Workshops.

McCarey indicated that DOER is using Energy Efficiency Day to formally launch the Three-Year planning process, so a formal press release would inform the public about participating in the planning meetings.

3. Mass Save Program Update – Implementation efforts during COVID-19

Lyne announced that the Program Administrators (PAs) will present zip code level data for Virtual Home Energy Assessments during the October Council meeting. Lyne reported that in the past 45 days, one contractor tested positive for COVID-19, but no customers contracted the virus as a result of this and the contractor was immediately taken offsite after the diagnosis. The health and safety protocols have been effective since resuming field work, and Lyne indicated the PAs are looking to maintain customer and contractor safety.

McCarey asked for an update on the no-cost insulation offering. Lyne replied that the offering is being extended through 2020 for landlords, renters, and moderate-income customers. McCarey clarified that the full statewide offering for all customers expired on September 30th. Lyne said he could forward a detailed schedule on the insulation offering to DOER. McCarey said the 100% offering was helpful in mitigating the split incentive issue for landlords and renters. Lyne noted the PAs are considering extending the offer into 2021.

4. October EEAC Meeting – Agenda Finalization

McCarey described the agenda items for the October 21st Council meeting, which included updates on the Equity Working Group, Council discussion on Fall Three-Year Planning activities, and C&I program updates. McCarey said it may be helpful to discuss Councilor priorities as they enter the Planning process and priorities for stakeholder engagement during the October meeting.

Bodemer agreed that Councilors should set expectations for the Planning Workshop process and outcomes should be. Bodemer added that Councilors should be reminded that EEAC Ground Rules would be in place for the Workshops.

Jacobson thought the Workshops would present meaningful opportunities for Councilors to express concerns about their constituents and priorities for the 2022-2024 Plan. For instance, Jacobson said LEAN would discuss concerns about ramping up contractor output to meet savings targets.

Lyne said the PAs would benefit from learning about each Councilor's perspectives and goals, especially if they are typically less active during Council discussions.

Bodemer asked what progress had been made on appointing a new Commercial & Industrial representative on the Council. McCarey indicated that DOER received much interest in the position and has initiated many conversations to orient potential Councilors. McCarey said a recommendation for the appointment would be likely made to the Department of Public Utilities by November. Bodemer asked if candidates could listen to the October Council meeting to get firsthand experience. McCarey said it would be legal to share meeting information with candidates and have them participate as members of the public.

5. November EEAC Meeting – Draft Agenda Topics

McCarey indicated the November Council meeting would include a PA update on new savings opportunities and Active Demand programs.

6. Executive Session

McCarey motioned to enter an executive session for the purpose of a preliminary screening of responses to the EEAC Three-Year Planning Workshop Facilitator Request for Quote (RFQ). Jacobson seconded. All were in favor, with none opposed or abstaining. The Executive Committee entered into an Executive Session at 10:34 AM.