

DRAFT Executive Committee minutes 1/7/15

In attendance:

Christina Halfpenny (DOER), Don Boecke (AG), Amy Boyd (Acadia Center), Elliot Jacobson (LEAN), Emmett Lyne (PAs), Shaela Collins (PAs), Carol White (NGrid), Jerry Oppenheim (LEAN), Lisa Shea(NU), Rita Carvahlo (business customers), Eric Belliveau(Consultant), Paul Johnson (Greentek), Paul Gromer (Peregrine Energy), Ian Finlayson (DOER), Alex Pollard (DOER), Alissa Whiteman (DOER)

Agenda/items discussed:

- Optimal budget/workplan
- Raab Associates budget/workplan
- EEAC roles and responsibilities
- Representation on Executive Committee
- Agenda for 1/13/15 EEAC meeting

Optimal budget/workplan

- Eric Belliveau provided a high level overview of a draft 2015 Optimal budget and workplan to be discussed at the 1/13/15 EEAC meeting..
- There will be another, more refined draft discussed at the next Executive Committee meeting on 1/28/15.
- The goal is to finalize the Optimal workplan/budget in February 2015. In the meantime, Optimal's January 2015 budget should approximate the January 2014 budget.

Raab Associates budget/workplan

- There was a general discussion of the workplan and budget for Raab Associates.
- Christina Halfpenny will ask that more detail regarding tasks be provided, but in general the Committee agreed that the not-to-exceed amount in the budget is reasonable.
- There will be a vote to approve the budget/workplan at the 1/13/15 EEAC meeting.

EEAC roles and responsibilities

- At the 2/10/15 EEAC meeting, there will be a discussion of the EEAC's responsibilities, specifically in terms of planning and implementation of the EE programs.
- Prior to that, a group of EEAC members (Amy Boyd, Paul Gromer, Charlie Harak, Don Boecke) will review the Green Communities Act and consider whether the current language regarding EEAC roles/responsibilities in the EEAC by-laws should be amended in light of GCA language regarding EEAC roles/responsibilities. The group's recommendation(s), if any, will be discussed at the 2/10/15 EEAC meeting.

Representation on Executive Committee

- There was a discussion regarding the low income and residential representation on the Executive Committee, specifically whether this should be two separate seats.
- There will be a vote on this to determine representation at the 1/13/15 EEAC meeting.

Agenda for 1/13/15 EEAC meeting

- There was a brief discussion of the agenda for the 1/13/15 EEAC meeting. An updated schedule for Q1 2015 EEAC meetings and workshops will be presented at that meeting.