

DRAFT

January 29, 2014 EEAC Executive Committee Meeting Notes

Attendees: Christina Halfpenny (DOER), Matt Saunders (AG), Christina Dietrich (ENE), Elliot Jacobson (LEAN), Emmett Lyne (PAs), Eric Belliveau (Consult), Steven Venezia (DOER), Lyn Huckabee (DOER), Marie Abdou (NGrid), Lisa Shea (NU), Ian Finlayson (DOER), Shaela Collins (PAs)

Agenda:

- Council Priorities
- Meeting Topics

Meeting began at approximately 10:03am

COUNCIL PRIORITIES

- (Halfpenny) Council priorities tend to look the same every time – best practices, deeper dives, etc. She would like to hone in on specific topics this time, with a focus on identification and implementation of improved strategies.
- (Saunders) Expressed concern about generic priorities which are more difficult to measure. Best practices analysis is not enough.
- (Halfpenny) Would also like to caution that best practices are not always from out of state. Because Mass is so advanced in the space, often the best practices come from one of our PAs or programs.
- (Jacobson) Suggested that the EC add content to the priorities while curbing the amount of detail.
- (Halfpenny) The consultant team is looking to build their work plan off of the council priorities document but she isn't sure that is the best strategy if the priorities are more narrow.
- (Saunders) Wants to ensure that a clear distinction is made between overall priorities and those for 2014 specifically.
- (Halfpenny) Asked EC members to state the one thing they would like to see this year
- (Saunders) Database and leveling out the C&I demand curve
- (Jacobson) Because 2014 will strategically align the state for 2016-2018 planning, he wants to accurately gauge status of programming. This is a broader issue for which data is a tool.
- (Dietrich) Make up for the 2013 savings shortfall
- All EC members agree that the primary focus for 2014 is filling the C&I gap.

- (Finlayson) Also wants to ensure that the result of the database discussions can add value to the future planning processes.
- (Halfpenny) Nothing should be overlooked in the workplan if it is not explicitly spelled out in the priorities document. For example, even though C&I is a priority doesn't mean that consultants shouldn't devote time to multifamily.
- Halfpenny's comment prompted a discussion about the appropriate way to prioritize a topic like MF.
- (Halfpenny) Priorities include database, planning for future, managing C&I demand curve, fill C&I results gap
- She will wordsmith the priorities and get them back to the Council.
- (Belliveau) Reminded the group that the savings realized during a "hockey stick" effect period tend to be the least expensive savings the PA can acquire.
- He would also like to get direction on the process of developing the work plan and how to handle residential issues if C&I is a priority.
- (Halfpenny) Clarified that the Consultants shouldn't ignore residential issues because there are always improvements to be made. She offered examples like managing admin costs, sequencing services such as insulation and heating systems, improving customer experience.

MEETING TOPICS

- (Halfpenny) Asked the group if she included everything in list of future EEAC topics. The agenda for February looks to be focused on Q42013 and database issues.
- (Finlayson) Reminded the group that the database discussion may change when the DPU weighs in on the issue, which they have promised.
- (Halfpenny) Agreed that the database discussion (as well as the working group meeting) should be delayed because DPU action could change their scope of work. The meeting on Tuesday (2/4) should be cancelled and the group should find an alternate date after the DPU speaks to the issue.
- A discussion commenced about the database working group schedule and interim data plan.
- (Jacobson) Wants update on multifamily programs but wants to ensure that the update aligns with the evaluation schedule.
- (Halfpenny) Agrees that, as a general rule, long term EEAC meeting planning should take the evaluation schedule into consideration.
- The EC then discussed the meeting topics document, focusing on how much C&I discussion is needed in light of the proposed Council priorities document.
- (Belliveau) Wondered how much of GWSA activity should be pursued by the Council.

- (Halfpenny) Discouraged the Council from thinking too much about the GWSA directly. She then asked if the EC could refine the schedule of tasks via e-mail and talk about the EM&V webinar.
- (Collins) Reiterated the agenda topics for February, including: Q4 results, Consultant workplan, EM&V, data, interim data, priorities, and schedule.
- (Halfpenny) Suggested the C&I be tackled specifically in April.
- The EC then discussed the details about how to finalize the upcoming agenda topics.
- (Belliveau) Asked for procedural directive on Consultant work plan, including time (~2/12) and length.
- (Halfpenny) Emphasized that the EC values workplan quality over quantity. Requested detail about what people are doing – who is working on identified tasks. Indicated that the EC needs to approve the workplan before the next Council meeting so she scheduled a short meeting on 2/14. Because it is Valentines, she promised there would be cupcakes.