

## 1/26/2012 Massachusetts Energy Efficiency Advisory Council Executive Committee Notes

Start: 1:03 PM

End: 3:05 PM

Next meeting: Monday, February 27, 2012, 2 -4 PM

Attendees: Christina Halfpenny, Jeremy McDiarmid, Danielle Rathbun, Elliott Jacobson, Lynn Westerlind, Lisa Shea, Shaela Collins, Emmett Lyne, Robert Calnan, Thomas Regh, Donald Wells, Eric Belliveau, Steve Venezia, and Kathryn O'Rourke

### Notes:

- The agenda for today's meeting is 1) the Optimal work plan, 2) EEAC Council priorities, and 3) the EEAC 2/14 meeting agenda. Draft copies of all three were passed out at the meeting

#### **EEAC Agenda Items**

- Approval of Meeting Minutes: Both the EEAC Council needs to approve meeting minutes, then they will be posted. The EEAC Executive Council (EC) also needs to follow this process (Christina). Agreed to vote on both the previous EEAC and EEAC EC meeting minutes at the next EEAC Council meeting on 2/14/12.
- Follow-up discussion from January's Public Comment: It's important to follow-up and would like to know of anything the PA's are doing (Jeremy). Danielle noted that she's had a couple of meetings with some of the people and organizations that provided feedback at public comment.
- Update of Economic Assessment Study:
  - Market Assessment Study (Synapse Study): Received a draft outline from Synapse, and would like Synapse to look at large C&I than just focusing on mid-size market. Group agreed that the large C&I perspective is important, but limited by time and the number of sites we can address. Another draft will be provided, but the survey will be launching shortly (Christina).
  - Market Assessment (Point 360): PA's will provide an update at the next EEAC meeting.
  - Evaluation Studies: Consultants will put together recent information together in one source document by March (Eric), and it will include the Waypoint Study (Christina). The PA's have a template/outline short form and can share it at the EEAC meeting. The Council needs to reemphasize the EM&V resolution of 2010, and include the Executive Committee in the appeals process (Christina).
- Council Priorities: Will be distributed to the EEAC Council on the Thursday before the EEAC Meeting
- Q4 Reports: PA's will present at the next EEAC meeting quantitative and qualitative results; statewide roll-up.
- MTAC Overview: The PA MTAC presentation will be pushed back to the March EEAC Council Meeting.
- NOI Update: Eric will provide an oral update at the EEAC Council Meeting
- Critical Path/2012 timeline: update at EEAC Meeting, not PPT just oral
- Draft agenda is finalized

#### **Optimal Work Plan**

- Eric wanted to know how the EEAC Council wants the Optimal to handle larger issues – bring them to the EC or larger EEAC Council. EC Council agreed that those issues should be first brought to the EC. EC like the new look of the monthly reports and format.

- EM&V Forum: Council isn't expecting the consultants to manage the NEEP EM&V forum (Christina). We are over 2 years in the EM&V framework, do we have any best practices (Danielle)? Will find out if the PA's have any feedback (Emmett). Discussion around what happens when there is a genuine difference of opinion, and people decided to touch base after the meeting on the process.
- Both Residential and C&I Working Group Meeting minutes are being posted on cloud sites (Eric). At a sector level, Working Group and Sub-Working Group minutes should be posted on the same cloud sites (Christina).
- Further clarification is needed on who owns and pays for ~~any~~ Statewide Database (Jeremy).
- Consultants will work with PA's and existing evaluation studies to put together depth of savings (Eric).
- MF lives in Residential, but Jennifer Chiodo is the overall MF liaison who will coordinate the effort (Eric)
- Marjorie McRae will be involved in the Residential Program teams and working with John Livermore (Eric).
- Jeff Loiter will continue to be the CHP Consultant Advisor (Eric). CHP is a big priority and it's important that the Council stays updated (Danielle). PA's will put some emphasis on CHP in their qualitative update at the next EEAC Council Meeting (Emmett). Low Income has done some CHP (Elliott).
- Office of the Future: Lined-up Charles Michael to gather pilot results and develop plan.
- Unsolicited proposals are different than the MTAC (Eric).
- C&I Travel – there are 2 reasons why higher – 1) Consultants are farther away and 2) they have a lot of actors involved (Eric).
- What is the role of the Consultants in ~~any~~ Statewide Database (Jeremy)? Optimal has experience and could provide support to the level the Council supports (Eric)
- EC recommends to EEAC Council Members to approve Optimal Work Plan with addendum and a budget of \$1.55 million.
- How much money does the EEAC Council have is the Council Study Budget (Danielle)? There is \$600k appropriated for Council activities in 2012(Christina).

#### **Council Priorities Document**

- At the end of the year, implementers of programs have to often make decisions based on savings goals vs. what best for the building. The priorities needs more whole building approach (Elliott) and Elliott will draft language to incorporate into the document.
- Would like to see savings and benefits goals on equal footing (Jeremy).
- Along with “aggressive” and “achievable,” wants to add “sustainable.” (Danielle) Should be cautious about using the word “sustainable.” (Eric) Whether we use sustainable or not, it's a good suggestion for longevity of the programs(Christina).
- Doesn't want to build in outside funding and financing dollars into the budget going forward (Danielle). PA's wouldn't be planning on including that information going forward (Eric).
- Update language to address Residential and C&I sector in Program Development and Implementation.
- In Hard to Reach, add language that it continues to be addressed.
- Christina will play with the Market Model language.
- Pre-Weatherization will be it's own bullet
- Database language: “Explore and develop the best methods for data management and analytics.”

- Next steps: has to go to Council