

02/27/2012 Massachusetts Energy Efficiency Advisory Council Executive Committee Notes

Start – 2:00pm

End – 3:45pm

Attendees: Tina Halfpenny, Katie O'Rourke, Jeremy McDiarmid, Elliot Jacobson, Carol White, Lisa Shea, Emmett Lyne, Shaela Collins, Eric Belliveau, Robert Calnan, Tom Regh, Lyn Huckabee

Agenda:

- Three year planning process
- Council priorities – action plan
- April plan draft – short form
- DPU 11-120
- Update on central database/legislative report
- Finalize EEAC March 13 agenda

Notes:

- Three year planning process
 - March 8th, consultants distribute the results of their recommendations on 3-year potential with PAs and councilors with the goal of informing the discussion moving forward.
 - Recommendations will have ranges by sector and include areas such as MF, CHP that were excluded from the Pt 380 study
 - Consultants will share work with PAs and get feedback in advance of the Council meeting
 - Next steps will be established at the next Executive Committee meeting on March 26th
 - Draft production of the plan is expected to start in about 6 weeks.
 - The data used to develop the draft include: EM&V results, MF potential analysis, CHP analysis, Synapse report (due March 6th), Pt 380 study
 - PAs are busy working on information requests, and have not yet pulled together an analysis for 3 year targets
- Plan Draft
 - Short form is intended to address the major issues while being easier for both the PAs to produce and stakeholders to analyze
 - The most important issue for PAs to consider when writing plan is to address council priorities and to highlight any significant changes between the '10-'12 plan and the '13-'15 plan.
 - Program consolidation thoughts will come from PAs

- An effort to set expectations is needed due to the relatively small size of the April draft. Councilors should weigh in on expectations if there is information that they want to see in the plans
- Rich May has done a statutory analysis of the draft template and they think that, with 1-2 pages of text for each template element, they will meet all statutory needs. This will render a total of approximately 20-30 pages.
- Program consolidation will likely mean 2-3 programs per sector. For example, residential is likely to split between homes and products.
 - Low income MF NC activity is the one area that will require debate to place in to a consolidated program
 - If there are any questions about the function of the short form, they can be discussed at the March EEAC
- DPU 11-120
 - Council next steps – reply comments due today (2/27)
 - An update will be provided at the March council meeting and circle back at March EC meeting
- Central Database/Legislative Report
 - Sue Kaplan and Jeff Loiter are working on the legislative report
 - Basic structure will include: Executive Summary, Sector Reports, Case Studies (one per PA), and PA-specific geographical information. The data tables will remain the same.
 - Job reports come out in July which might be too late for legislative report because we want to aim for the spring for completion.
 - Council aims to vote on the report at the May meeting.
 - EC support needed for legislative report
 - Commitment of PA labor to provide material. Marketing working group will act as liaisons
 - Case studies
 - Timetable to be brought to council at March meeting
 - The stakeholders held a meeting in January to discuss enhancements to PARIS. The issues were:
 - Usability
 - Transparency
 - Remote uploads
 - Tina would like to get council support developing the needs for the database and establishing a target time goal. We already know that the current process is onerous, the consultants use an inordinate amount of time to normalize data from all PAs.
 - The challenge with the new reporting tool is that the TRM isn't useful in defining custom measures. The PAs are concerned that the same issue will arise with this new standardization effort.
 - The answer may not be in enhancing PARIS but in rethinking data management from scratch.

- The consultants will create a baseline for the amount of labor needed to normalize reports so we can make a comparison
- March EEAC Agenda
 - General Discussion – to be left open with the following few updates
 - Legislative report
 - D.P.U. 11-120
 - (EM&V discussion moved to next EC meeting)
 - Compilation Analysis Review
 - Savings discussion in March, budgets in April
 - Consultant recommendations on 3 year plans
 - April draft (45)
 - Consolidation
 - Data dashboard presentations
 - (C&I placeholder)
 - Emmet will check with Frank Gundal to see if any updates on CHP are needed.
- Next EC Meeting March 26th 2-4pm.