



## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, March 14, 2018  
100 Cambridge St, 10<sup>th</sup> Floor  
Boston, MA 02114

---

**Executive Committee Members Present:** Don Boecke, Amy Boyd, Emmett Lyne, Rich Malmstrom

**Other Attendees:** Eric Belliveau, JoAnn Bodemer, Jennifer Bosco, Rachel Evans, Ian Finlayson, Jodi Hanover, Elliott Jacobson, Craig Johnson, Jeremy Newberger, Alex Pollard, Matt Rusteika, Nina Schlegel

---

### 1. Call to Order

Rusteika, as Chair, called the meeting to order at 2:35 PM.

### 2. Upcoming Meetings and Agendas

#### *March Council Meeting Agenda*

Rusteika noted that the March meeting would include a presentation from the consultant team (C-Team) on their assessment of potential as well as a discussion on potential changes to the term sheet metrics for the 2019-2021 Plan. Rusteika added that the program administrators (PAs) would be giving an update on commercial and industrial (C&I) programs and an overview of the Mass Save Digital Application Platform.

Malmstrom asked if the PAs would be sharing the results or the report associated with the commercial real estate working group. Pollard indicated that there is no report but that the PAs would be giving an update on the commitments they made.

Newberger asked if there would be any time set aside for the PAs to respond to the C-Team's assessment of potential presentation. Finlayson indicated that they were not presuming that the PAs would want to make official comments given that they would not have had much time to review the C-Team's work. Newberger noted that they did not have a formal presentation in mind, but that they would like to have some time set aside for their response. Rusteika noted that they would allow time for discussion.

### ***April Council Meeting Agenda***

Rusteika began by noting that the meeting would be held one week later than normal because of school vacation week. He then noted that an agenda had not yet been developed but that potential topics could include results from the residential baseline or customer profile studies.

Lyne noted that the April meeting is scheduled right around the time that the PAs would be working towards completing the first draft of the 2019-2021 Plan. He added that the PAs would prefer to not have a meeting at that time, but that if the Council wanted to discuss either of the residential studies that they would accommodate that. Rusteika noted that they were not considering cancelling the April meeting, but that they would do their best to make sure that the PAs would not be responsible for a lot of content for that meeting.

Rusteika noted that he would circulate a draft agenda as soon as it was developed.

### **3. C-Team Assessment of Potential**

Belliveau noted that they did not have a lot to share because they were still in the process of getting some information. He did, however, share an outline of what they were planning on presenting. This included an overview of the PAs potential study results, the C-Team's key considerations, some sector specific findings, additional savings considerations, and a recommended range of savings potential and costs. He added that they would briefly discuss demand but that they would not go into detail because they do not have much data on that yet. Lastly, he noted that the C-Team will have another opportunity to adjust their assessment of potential after the PA's complete the first draft of the plan.

Lyne asked that the C-Team keep engaged with the PAs as they put together their presentation.

Newberger asked if or how the C-Team would discuss the Avoided Energy Supply Cost (AESC) study results. Belliveau noted that there would be a presentation on the AESC study, however it would be more high-level and would not include application to the programs. Newberger asked if it would be factored into the C-Team's assessment of potential. Belliveau indicated that the range of savings potential they would be presenting would be broad enough to capture any affects of the AESC study.

Newberger noted that the PAs recently shared some responses to questions that the C-Team had. He asked if the C-Team found those responses to be helpful. Belliveau indicated that some have been helpful while others would require follow up or had not been answered.

Belliveau noted that the Navigant and Dunsky potential studies had very different views on the future of lighting and it would be helpful to see how the PAs are treating that.

### **4. Adjournment**

Rusteika, as Chair, adjourned the Executive Committee at 3:15 PM.