



EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, May 4, 2016
100 Cambridge St, 10th Floor
Boston, MA 02114

Attendees: Eric Belliveau, JoAnn Bodemer, Donald Boecke, Betsy Glynn, Jodi Hanover, Lyn Huckabee, Craig Johnson, Paul Johnson, Emmett Lyne, Richard Malmstrom, Alex Pollard, Matt Rusteika, Arah Schuur, Peter Shattuck, Steve Venezia

Welcome and Introductions

Judson welcomed everyone at 2:35 PM. She began the meeting by noting that all of the first quarter milestones in the term sheet were underway and on time.

1. May 25th EEAC Meeting Agenda

Schuur previewed the proposed agenda for the May EEAC Meeting. The proposed agenda is as follows:

1. Informal Session

Schuur noted that the topic would be on EM&V 2.0 and automated M&V. She also noted that there would be a presentation by Ralph Prah of the consultant team (C-Team) with a Q&A session to follow.

2. Welcome and Public Comment
3. Council Updates and Business
4. 2016 First Quarter Results (PAs)

Shattuck noted that as part of this presentation it would be good to have the PAs include participant counts in light of the potential drop off from the closing of Next Step Living. Johnson seconded this. Lyne noted that in the past, the quarterly reports have not included that type of information, but that the PAs would be prepared to talk about some of those issues.

5. Evaluation Results and the EM&V Framework (C-Team)
6. EM&V-to-Program Feedback Loop (PAs)
7. Non-Intrusive Load Monitoring (PAs)

Rusteika noted that this would include a presentation from the PAs. Schuur noted that as part of this presentation, it would be good to hear about what this technology can be used for.

2. EEAC Agenda Topics Through 2016

Judson began by reminding everyone that the May and June meetings had been moved to new dates and times and that those have been noticed.

Schuur noted the themes of the meetings for the rest of the year would be as laid out below. She indicated that they would go through the full list with the full Council to see if other Councilors have any additional input.

- May – EM&V
- June – Peak Demand

Boecke asked if topics on peak demand would include electric and gas. Schuur indicated that that was her desire. She also noted that the demand reduction subcommittee would likely be holding another meeting before the June council meeting and that they might be able to provide an update. Shattuck noted that it would also be interesting to hear about seasonal savings from the Nest Pilot Program. Schuur indicated that they would see if they could get the summer results from that study by then.

- July – Low-Income

Glynn noted that it would be good to hear about the mechanics of the low-income programs. For example, she noted that she was interested in how the PAs blend LIHEAP and WAP money into the programs.

- August – 2013-2015 Plan Results

Schuur noted that the extent of what would be presented at the August meeting was still up in the air. She asked Lyne if the PAs would have the plan results at that time. Lyne indicated that the final template for the term year or plan year reports has yet to be released. Boecke asked if there was a statutory obligation for when the term and plan year results needed to be filed. Hanover indicated that there was no statutory obligation.

- September – C&I
- October – Residential

Judson noted that this might be a good meeting to give an update on the contractor working group.

- November – Peak Demand
- December – Year in Review

Johnson asked if the Council could receive an update on the database issue, noting that it would be good to hear where the DPU is on the matter. Lyne indicated that he was not aware of where the matter was at the DPU. Boecke added that it is possible that the DPU was satisfied with the effort to establish the MassSave Data website.

Attendees noted that it would be good to have conversations on a variety of other topics at appropriate meetings, such as the future of the portfolio without lighting, renewable thermal, air source heat pumps, solar thermal for multifamily, an update from the Massachusetts Technical Advisory Committee, and street light conversions.

3. Adjournment

Judson adjourned the executive committee at 3:15 PM.