

ENERGY EFFICIENCY ADVISORY COUNCIL

DATABASE SUBCOMMITTEE

April 08, 2013

Subcommittee: Tina Halfpenny, Chair, Matthew Saunders, Jeremy McDiarmid, Penn Loh, John Howat, Eric Winkler.

Attendees: Brad Swing-City of Boston, Matt Nelson, Lisa Shea –NSTAR; Lynn Westerlind-National Grid; Monica Cohen-Columbia Gas; Christina Dietrich-ENE; Shaela Collins-RichMay; Lawrence Masland, Eric Belliveau-Optimal Energy-Council Consultants.

The Database Subcommittee of the EEAC reviewed a draft of the Project Charter. In addition, the committee discussed hiring a consultant who would facilitate the working group and put together a database design as a scope of work for the statewide energy efficiency database.

The committee conversation ranged from high level remarks about the database's attributes (transparency, accessibility and timeliness) to whether the committee or the program administrators would manage the implementation of the database. The issue at stake is that council money (\$560,000) is for the RFP facilitator and that ratepayer money, for which program administrators are responsible, will fund the database implementer (\$500,000 each year for three years). The ratepayer money is also available for the administrators to modify their tracking systems so that the tracking systems are compatible with the new database. What is at stake with respect to the management of the database implementation is what happens under an administrator-management scheme in the event that the database subcommittee has disagreements with the direction of the implementation process.

Given that most companies will probably want to build and maintain the database, some suggested that the consultant RFP might leave the door open for the designer to bid on the implementation phase as well.

The EEAC consultant will provide a draft RFP by EOD April 16, 2013. Any redlines must go to the consultant. The next meeting will be at 9:30 April 22, 2013.