October 8, 2014

TO: EEAC Executive Committee, Tija Hafpenny, Chair
FROM: Maggie Downey, Administrator
RE: Cape Light Compact MTM

It is my understanding that the Executive Committee had some questions on the Compact’s sponsorship MTM request. The purpose of this memo is to provide further details in support of the MTM request.

In order to continue its participation in the effective statewide sponsorship initiatives, the Cape Light Compact is requesting an MTM seeking modest increases to its Residential and C&I hard to measure sponsorship 2015 program budgets, as detailed in its initial MTM request, dated September 3, 2014.

Over the 2013-2015 planning period, the Compact budgeted $17,114 for Residential sponsorships and $14,411 for C&I sponsorships. To date the Compact has spent $16,732 on the Residential sponsorships and $17,636 on C&I sponsorships, as supported by the attached invoices.

The Compact values NEEP, CEE, TopTen, New Buildings Institute, Cape Cod Chamber of Commerce and other energy efficiency partners whose work supports both local and statewide programs and provides immeasurable assistance in energy efficiency education for consumers. The Compact believes these relationships are critical to successfully continuing its administration of the statewide energy efficiency programs on the Cape and Vineyard.

Thank you in advance for your consideration and support of this request.

Cc: Cape Light Compact Governing Board

Enclosure
March 28, 2013

Susan E. Coakley
Executive Director
Northeast Energy Efficiency Partnership
91 Hartwell Avenue
Lexington, MA 02421
scoakley@neep.org

Re: NEEP 2013 Sponsorship Confirmation for Cape Light Compact

Dear Sue:

Thank you for the invitation to renew sponsorship of NEEP in 2013. With this letter, we confirm that we will renew funding for 2013 as follows:

<table>
<thead>
<tr>
<th>2013 Cape Light Compact NEEP Sponsorship</th>
<th>2013 Funding</th>
<th>Billing Arrangement (please specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Individual Strategic Sponsorship of NEEP (includes 1% Early Bird discount)</td>
<td>$19,800</td>
<td></td>
</tr>
<tr>
<td>2013 Northeast Energy Efficiency Summit Sponsorship</td>
<td>$2,500</td>
<td>Check will be sent from CLC</td>
</tr>
<tr>
<td>Total</td>
<td>$22,300</td>
<td></td>
</tr>
</tbody>
</table>

Sincerely yours,

Margaret T. Downey
Administrator

Cc: Susan Stocker, NEEP Accounting Manager sstocker@neep.org
Consortium for Energy Efficiency, Inc.
98 North Washington Street
Suite 101
Boston, MA 02114-1918

<table>
<thead>
<tr>
<th>Date</th>
<th>Invoice #</th>
</tr>
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<tbody>
<tr>
<td>1/18/2013</td>
<td>LFT2013-02</td>
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</tbody>
</table>

**Bill To**

Cape Light Compact  
Briana Kane  
Superior Court House P.O. Box 427  
Barnstable, MA 02630

*BBCS & PAY in April*

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>2013 Lighting for Tomorrow Sponsorship</td>
<td>$1,375.00</td>
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**EIN:** 68-0257528

**TOTAL:** $1,375.00
February 19, 2013

To:
Briana Kane
Cape Light Compact
P.O. Box 427, 3195 Main St. (SCH)
Barnstable, MA MA 02630
bkane@capelightcompact.org

PROJECT TITLE: TopTen USA
PROJECT DESCRIPTION: Annual Subscription
P.O. NUMBER:
INVOICE NUMBER: 02-03
TERMS: 30 Days

<table>
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<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
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<td>Subtotal</td>
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<td>Tax 0.00%</td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$3,349.53</td>
</tr>
</tbody>
</table>

TopTen USA is a 501(c)(3) non-profit organization whose mission is to encourage the use of the most-efficient products. Thank you for your subscription.
March 28, 2013

Susan E. Coakley  
Executive Director  
Northeast Energy Efficiency Partnerships  
91 Hartwell Avenue  
Lexington, MA 02421  
scoakley@neep.org

Re: NEEP 2013 Sponsorship Confirmation for Cape Light Compact

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Sincerely yours,

Margaret T. Downey  
Administrator

Cc: Susan Stocker, NEEP Accounting Manager sstocker@neep.org
**Sponsorship Invoice**

**BILL TO**

Cape Light Compact  
Barnstable County Superior Courthouse  
PO Box 427  
Barnstable, Massachusetts 02630

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014 Advanced Buildings (New Construction) Annual Program Provider</td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>

Fifteen percent of your payment will be allocated to NBI's general mission to create energy efficiency solutions for the commercial building community.

<table>
<thead>
<tr>
<th>VENDOR #</th>
<th>33615</th>
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<tr>
<td>ORG</td>
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<tr>
<td>OBJECT</td>
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<tr>
<td>PROJECT</td>
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**Total** $10,000.00

**Marchant**  
16 May 2014  
$10,000

**7/15/2014**
April 7, 2014

Vicki Marchant
Cape Light Compact
PO Box 427
Barnstable, Massachusetts 02630

Re: 2014 Advanced Buildings Sponsorship

Dear Vicki:

As you know, we are in the midst of releasing the Advanced Buildings *New Construction Guide*. Completing the guide was an accomplishment, but our work continues as we strive to support you in the roll out of your program and our own efforts to promote Advanced Buildings as a designation of high performance in new commercial construction.

We are very excited about the opportunities the *New Construction Guide* offers to as a direct design path to achieving energy savings ranging from 20% above ASHRAE 90.1-2007 all the way to 40% better efficiency from the measures outlined in Tier 3. In the future, the expanded Advanced Buildings platform (above) promises efficiencies approaching zero-net energy capable performance for some building types including small office and schools. These extremely low-energy buildings are within reach and we are proud to be partnering with Cape Light Compact to accomplish these outcomes.

www.newbuildings.org
Advanced Buildings
Page Three

- strive to expand the scope of the program across the country to increase its visibility and market recognition;
- bring sponsor groups together to facilitate cooperative conversations about program implementation strategies; and
- seek to include the program in national standards like LEED, which we believe also contributes to local marketing efforts.

NBI appreciates your ongoing support. We have made incredible progress toward improving the energy efficiency of commercial buildings and simply could not have done it without you. Enclosed is an invoice for Cape Light Compact's 2014 Advanced Buildings Sponsorship. Please do not hesitate to contact me (ralph@newbuildings.org; 360-567-0950 ext. 102) or Mark Lyles (markl@newbuildings.org; ext. 106) with any questions.

Sincerely,

Ralph DiNola
Executive Director
Long-term success in improving the performance of the building stock requires a more significant focus on integrated strategies that move past individual efficiency measures and into whole-building performance.

As such, NBI develops and maintains a comprehensive, whole building design guide for commercial new construction that offers a direct pathway to predictable energy savings in high performance buildings. Advanced Buildings is a nationally recognized program that helps design teams create buildings that are up to 40% more energy efficient than ASHRAE 90.1-2007 standards.

Our latest version of the Advanced Buildings New Construction Guide was developed in collaboration with managers and technical consultants of efficiency programs currently incenting Advanced Buildings projects. The New Construction Guide is part of a comprehensive platform that allows new construction efficiency programs to participate at the level that makes the most sense relative to current codes and evolve as energy codes, market demand and design capabilities progress.

The Advanced Buildings energy performance tiers (shown to the right) begin with the efficiency levels of the 2012 International Energy Conservation Code (IECC) and move to a performance approaching net zero. The measures required to achieve this level of efficiency are further supported by additional tools such as the Daylighting Pattern Guide provided as part of the Advanced Buildings suite and available at advancedbuildings.net.

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Below are your login and password for the secure sponsor area of advancedbuildings.net

<table>
<thead>
<tr>
<th>Advanced Buildings and ALG Online</th>
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<tbody>
<tr>
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<td>Password</td>
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<tr>
<td>CLC</td>
<td>clc1599AB</td>
</tr>
</tbody>
</table>

advancedbuildings.net. On the public areas of the site are additional resources for design teams and owners to use when working on new construction projects. The information here supports the application of the Core Performance Guide (see reference materials) and includes supporting guides on daylighting, plug loads, etc. In addition, there are other resources such as case studies and recorded webinars.

The secure sponsor-only area on the AdvancedBuildings.net website houses logos, templates, messaging documents, implementation resources, etc. to help sponsors fully utilize our new construction offering. It also gives you access to the reference materials.

ALGOnline.org As a benefit to programs that participate in NBI's New Construction offering, we also allow limited access for staff to the ALG Online website. Lighting is such an important part of building design, we felt we wanted our sponsors to have access.
### Invoice

**Cape Cod Chamber of Commerce**  
5 Patti Page Way  
Centerville MA 02632-  

Cape Light Compact  
Meredith Miller  
PO Box 427  
Barnstable Superior Court House  
Barnstable MA 02630  

**Date:** 10/04/2013  
**Invoice #:** 45114  
**Due:** 10/25/2013  
**Member #:** 1930

<table>
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<tr>
<th>Description</th>
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<td>Green is Good for Business Conference-Oct 25th Sponsor</td>
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<td><strong>Balance:</strong></td>
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*Are the right people in your company or organization receiving our e-newsletters and member leads? Please send any names and email addresses to Maegan@capecodchamber.org for current updates*

*Keep this portion for your records*

*Please return this portion with your payment*

---

Cape Light Compact  
Meredith Miller  
PO Box 427  
Barnstable Superior Court House  
Barnstable MA 02630  

**Date:** 10/04/2013  
**Invoice #:** 45114  
**Due:** 10/25/2013  
**Member #:** 1930  

**Amount Due:** $500.00

---

Use your Visa/MC/AX:  

Security Code (required)  

Exp. Date:  

Name on Card:  

Signature:  

Amt. Remitted: